1875 South Greeley Street Stillwater, MN 55082 651-351-8458



Vacation Request

This form must be filled out and submitted to your site at least one week in advance of requested days off.

Credit will be given after the vacation

Parent/Guardian Full Name (please print)	
First	Last
Child's Name	
Child's Name First	Last
Child's NameFirst	Last
List Dates	
Credit is for Consistent contract only	
One week of credit per child, per school year	
(One week means number of days child is co	ntracted for in a week)
Example: 5 contracted days a week	•
2 contracted days a week	x = 2 days of credit
 Child MUST be absent due to vacation, not illness Credit will be given after vacation 	
Parent/Guardian Signature:	Date